

## **STOUGHTON PUBLIC SCHOOLS**

### **DATA COLLECTION AND MANAGEMENT**

Title I funds are intended to provide supplemental funds for targeted services for needy students that add to the resources already available for such students; as such, federal funds must not replace local and state funds for these purposes. As part of a state or federal audit, local officials may be required to provide evidence that Title I funds are provided over and above the resources that would normally be provided.

**Time and Effort Records:** School districts are required to maintain auditable "time and effort" documentation that show how each Title I employee spent his or her compensated time.

**Student Selection Criteria:** Each district must have a procedure outlining the process used in Targeted Assistance schools to identify students failing, or most at-risk of failing to meet the State's challenging student academic achievement standards on the basis of multiple, educationally related objective criteria established by the district and supplemented by the school.

**Title I Data:** The Department is required to collect certain information and data from all districts receiving Title I funds on an annual basis. The online Title I Data Application replaces the paper-based Performance and Achievement Report.

**Title I Personnel Lists:** Districts must maintain a list of all Title I instructional personnel in the district.

**Principals' Written Attestation:** Principals of Title I schools must provide annual written attestation that all teachers of core academic subjects have met, or are working toward meeting, the NCLB Title II-A Highly Qualified Teacher and Paraprofessional requirements.