

STOUGHTON PUBLIC SCHOOLS

FISCAL PROCEDURES

Title I funds, applied for on an annual basis, are intended to provide supplemental funds for targeted services for needy students that add to the resources already available for such students; as such, federal funds must not replace local and state funds for these purposes. As part of a state or federal audit, local officials may be required to provide evidence that Title I funds are provided over and above the resources that would normally be provided.

Provisions / Components:

Maintenance of Effort: Districts are required to demonstrate that the level of state and local funding remains relatively constant from year to year in order to receive the district's full Title I allocation. This calculation is performed by the Department.

Comparability of Services: Districts are required to use district funds to provide educational services in Title I schools that are comparable to the services provided in non-Title I schools.

Supplement, Not Supplant: To ensure that funds made available under Title I Part A are used to provide services that are in addition to the regular services normally provided by a school district for participating children, the district must use these funds to supplement, not supplant regular non-Federal funds.

Title I Grant Application: Districts typically receive notice of their final Title I allocations in June or July each year. Instructions, resources and samples intended to assist Title I directors in completing their Title I Grant Application.

Final Financial Report (FR1): At the conclusion of grant activities, the district submits a final financial report to the Department, accounting for the expenditure of funds received. Grants Management has developed a standard for collecting this information. The FR1 form should be submitted to Grants Management within sixty (60) days of the end date of the grant after all figures have been carefully reconciled with the city auditor, town accountant, or agency business manager.

Carryover Funds: Under NCLB, no more than 15 percent of the Title I, Part A funds allocated to a district for any fiscal year may be carried over into the next fiscal year. Funds in excess of 15 percent must be encumbered and expended by September 30.

Amendments: Throughout the year, the district may file grant amendments to ensure resources are allocated to support high student achievement.